

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 04 May 2010 at 7.00pm in the Rhos Community Centre

Presiding Councillor P Vine

Present Councillors A Threlfall A Ames G Threlfall A Melen P Richards R Lewis C Richards D Atkins A Ellison

Apologies B Jones D Lewis

### **1 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **2 APPOINTMENT OF CHAIRPERSON**

RESOLVED that Councillor G Threlfall be appointed Chairperson for 2010/11.

(Councillor G Threlfall in the Chair)

RESOLVED that Council record its appreciation to Councillor P Vine for her service as Chairperson in 2009/10.

### **3 STANDING ORDERS**

The Clerk tabled new Financial Regulations for Council's consideration. RESOLVED that the Financial Regulations be adopted.

### **4 FINANCIAL REGULATIONS**

The Clerk tabled new Standing Orders for Council's consideration. RESOLVED that Standing Orders be adopted.

### **5 APPOINTMENT OF VICE-CHAIRPERSON**

RESOLVED that Councillor A Ames be appointed Vice-Chairperson for 2010/11.

### **6 FINANCE AND DEVELOPMENT COMMITTEE**

RESOLVED that the Chairperson, Vice-Chairperson, Councillors A Threlfall, B Jones, A Melen, D Atkins and G Davies be appointed to the Finance and Development Committee for 2010/11.

### **7 COMMUNITY CENTRES COMMITTEE**

RESOLVED that the Chairperson, Councillors B Jones, A Ellison, G Davies and A Ames be appointed to the Community Centres Committee for 2010/11.

## **8 RHOS PARK AD-HOC COMMITTEE**

RESOLVED that the Chairperson, Councillors P Thomas, A Ames and R Lewis be appointed to the Rhos Park Ad-hoc Committee for 2010/11.

## **9 REQUESTS FOR FINANCIAL ASSISTANCE**

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council.

The Clerk informed Members that following advice from One Voice Wales, Council was unable to provide financial assistance to individuals, and asked Members to incorporate this into their policy on such applications. RESOLVED that Council adopt a policy of –

- not supporting applications received from individuals
- supporting local applications or applications which demonstrate clear local benefits
- responding to future applications which had been submitted on an application form to be drafted by the Clerk.

## **10 OPEN FORUMS**

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and April.

## **11 AREA COMMITTEE OF ONE VOICE WALES**

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

## **12 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS**

RESOLVED that Councillors G Davies and A Threlfall represent Council.

## **13 MEMBERSHIP OF ORGANISATIONS**

RESOLVED that the Council's membership of the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

## **14 FINANCIAL STATEMENT**

The Clerk presented the Council's Financial Statement for the year ending 31 March 2010. RESOLVED that the statement be approved subject to audit.

## **15 ANNUAL INVESTMENT STRATEGY 2010/11**

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted, subject to the Clerk exploring whether there are other bank account opportunities from which the Council might benefit.

## **16 RISK ASSESSMENT**

The Clerk tabled a draft Risk Assessment for Members' consideration. RESOLVED that the Risk Assessment be adopted.

## **17 CHAIRPERSON'S ALLOWANCE**

RESOLVED that the Chairperson's Allowance for 2010/11 be in the sum of £400.00.

## **18 SIGNING CHEQUES AND FINANCIAL TRANSFERS**

RESOLVED that current arrangements be endorsed and that three signatories from Councillor P Richards, P Thomas, A Threlfall, B Jones, A Ellison, A Ames, E Harris and/or the Clerk sign cheques and financial transfers. Further RESOLVED that the Clerk scope the potential to introduce BACS transfers and report back to Finance and Development Committee in due course.

The meeting ended at 8.15pm.

Signed

Dated 01 June 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 May 2010 at 8.16pm  
in the Rhos Community Centre

Presiding Councillor P Vine

Present Councillors A Threlfall A Ames G Threlfall A Melen P Richards R  
Lewis C Richards D Atkins A Ellison

Apologies B Jones D Lewis

### 19 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 20 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum meeting of Council held on the  
06 April 2010 be confirmed as a correct record.

### 21 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 06 April  
2010 be confirmed as a correct record, subject to amendment to refer to the  
"Monthly" meeting in the title.

### 22 MATTERS ARISING

There were no matters arising.

### 23 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

18-21 )	Staff	Wages, Expenses )	1883.54
22 )	City & County of Swansea	Pension Contributions )	
23	Inland Revenue	Income Tax and NI	638.20
24	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	245.00
25	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	315.00
26	Corona Energy	Gas Alltwen CC	161.97
27	NPT CBC	Trade Refuse Charge Alltwen CC	152.73
28	NPT CBC	Trade Refuse Charge Rhos CC	152.73
29	Dwr Cymru Welsh Water	Water Charges Alltwen CC	124.92
30	Dwr Cymru Welsh Water	Water Charges Rhos CC	158.77
31	Headley Bros Ltd	Local Council Review Subscription	13.50

32	Pontardawe Florist	Chairperson's Presentation	20.00
33	CPRW	Subscription 2010	20.00
34	British Gas Business	Gas Rhos CC	878.53

RESOLVED that the following receipts be noted –

1	Rhos CC	March Income	154.50
2	Rhos AFC	March Income PF	83.00
3	Alltwen CC	April Income	74.00
4	Rhos CC	April Income	54.00
5	Rhos AFC	April Income PF	238.00

RESOLVED that the sum of £5,000.00 be transferred from the Council's Business Account to its Current Account.

## **24 PLANNING APPLICATIONS**

RESOLVED that no objection in principle, subject to observations indicated, be made to the following application -

10/0297	Alterations and Extensions	Llwynallt Nursing Home, Clos Llwynallt Alltwen
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Members have concerns about access for vehicles during construction, and regarding the adequacy of parking facilities to serve the development.

## **25 MAINTENANCE**

RESOLVED that the Clerk's report be noted, but that further to his report regarding playground repairs, he investigates the possibility of a supplier and contractor being engaged.

## **26 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

## **27 PACT MEETINGS**

RESOLVED that reports from Councillors A Melen and A Ames be noted.

## **28 INSURANCE POLICY**

The Clerk reported that the Council's insurance policy was due for renewal on the 01 June 2010, and that the Council's present insurers had submitted their renewal notice, along with an offer to enter into a 3 year long term agreement. RESOLVED that the Council enter into a 3 year agreement with the Council's present insurers and that the 2010/11 premium in the sum of £3,395.16 be paid.

## **29 FINANCIAL ASSISTANCE**

Further to Minute 9 of Council on 04 May 2010, Members considered the applications which had previously been tabled at Council on 06 April 2010 (Minute 206 refers). RESOLVED that application 1 be refused but that an invitation be made to resubmit if the local club was inclined to do so, and that all other applicants be advised of the Council's policy and be invited to resubmit accordingly –

- 1 K.A. and C.T Alltwen
- 2 Red Kite Travel
- 3 MacMillan cancer Support
- 4 Llangollen International Musical Eisteddfod
- 5 Tenovus
- 6 NSPCC Wales
- 7 Eisteddfod Genedlaethol Cymru Blaenau Gwent
- 8 British Heart Foundation Cymru
- 9 Victim Support Cymru

## **30 RHOS PARK PLAYING FIELD**

The Clerk referred to Minute 205 of Council on 04 April 2010, and reported on his discussions with the two lowest tenderers for Specialist Renovation and Maintenance Work at Rhos Park Playing Field. He indicated that, in accordance with Council's instructions, he had liaised with the Chairperson and Vice Chairperson on the outcome of his discussions and had, with their agreement and following advice from STRI Ltd, appointed Tenderer 1.

RESOLVED that the lowest tender in the sum of £5,010.66 plus VAT be accepted, and that Neath Port Talbot CBC be appointed to undertake Specialist Renovation and Maintenance Work at Rhos Park Playing Field in 2010/11, subject to a their agreement on –

- Additional activity on goalmouth renovation
- Receipt of an additional quotation for removing the goalposts, and their replacement with new goalposts 6m nearer the Pavilion
- Sourcing a machine for improved contravation.

The Clerk further reported that he was awaiting the STRI's report following their recent site visit, and that he was expecting a reduction in some of the works included in the renovation specification. He intimated that this would potentially offer some savings that would offset any additional costs relating to the goalmouths, and that he would report further on this in due course. RESOLVED that the Clerk's report and actions be endorsed.

## **31 "ANCIENT WOODLAND"**

Councillor R Lewis referred to the destruction of trees on Wernddu Road and indicated that the matter was under investigation through Neath Port Talbot CBC. RESOLVED that the report be noted.

(Councillor P and C Richards declared an interest in this application and took no part in the discussions or decision thereon).

### **32 CORRESPONDENCE**

RESOLVED that item 1 be circulated to Members for information, and items 2-3 be noted -

- |   |  |  |
|---|--|--|
| 1 | One Voice Wales                              | Response to Consultation on Review of Planning Application Process |
| 2 | Mid and West Wales Fire and Rescue Authority | Annual Action Plan 2011-12   |
| 3 | Western Valleys SRA                          | Third Sector Workshop  |

The meeting ended at 9.15 pm.

Signed

Dated 01 June 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 June 2010 at 7.00pm in the Alltwn Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall A Melen R Lewis P Vine E Harris

Apologies B Jones D Lewis A Ames P Richards C Richards D Atkins A Ellison P Thomas G Davies

### 33 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 34 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 04 May 2010 be confirmed as a correct record.

### 35 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 04 May 2010 be confirmed as a correct record, subject to an amendment to record that Councillor G Threlfall presided.

### 36 MATTERS ARISING

1. Further to Minute 29, RESOLVED that the form previously circulated by the Clerk in relation applications for financial assistance, and duly amended to refer to timescales, be agreed.
2. Further to Minute 30 and the costs of playing field maintenance, the Clerk provided an update on indicative costs. RESOLVED agreed.

### 37 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

35	Broker Network Ltd	Insurance Premium	3395.16
36-39)	Staff	Wages, Expenses )	1878.07
40 )	City & County of Swansea	Pension Contributions )	
41	Inland Revenue	Income Tax and NI	636.73
42	Neath Port Talbot CBC	Non Domestic Rates Alltwn CC	245.00
43	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	315.00
44	Corona Energy	Gas Alltwn CC	292.65
45	Lliw Building Supplies Ltd	Building Materials	51.04

46	PGS Gas Services	Boiler Services – Rhos CC & Pavn	242.00
47	Apex Direct	Cleaning Materials	161.96
48	BT	Clerk's Telephone	65.37
49	B&Q Financial Services	Building Materials	5.92
50	STRI Ltd	Travelling Exps for Site Visit	110.97
51	Calico UK	Website Domain Name Charge	17.63
52	R Lanchbury	Reimburse Quarterly Expenses	177.09

RESOLVED that the following receipts be noted –

1	HM Revenue & Customs	VAT Refund	7554.32
2	Alltwn CC	May Income	134.50
3	Rhos CC	May Income	194.00
4	NPT CBC Returning Officer	Hire of Rhos CC	70.00

RESOLVED that the sums of £3,000.00 and £4,500.00 be transferred from the Council's Business Account to its Current Account.

### **38 PLANNING APPLICATIONS**

RESOLVED that no objection be made to the following application -

10/0140 2 No. Dwellings Brynmorgrug Alltwn

### **39 MAINTENANCE**

RESOLVED that the Clerk's report be noted, and that the work on Gwynfryn Park be completed as soon as possible.

### **40 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

### **41 PACT MEETINGS**

A summary of issues expressed at the recent Alltwn meeting was given, and Members indicated their concern regarding information on meeting dates. RESOLVED that the Clerk should liaise with the PACT support officer.

### **42 PLAYGROUNDS**

The Clerk referred to previous discussions regarding playground repairs and the difficulty in identifying a contractor who could undertake some of the more specialised repairs. He confirmed that following a number of enquiries one such contractor had now been found and had submitted a price for undertaking all of the repairs and providing materials for work to be undertaken by the Handyman, in the order of £1470.00 plus VAT.

In view of the difficulties in securing these services and following the Clerk's report, it was RESOLVED that, in accordance with its Financial Regulations, the Council set aside its normal requirement to obtain estimates and appoint GB Sport and Leisure to provide materials and undertake repairs at the playgrounds in Rhos Park and at Brynmorgrug.

#### **43 CORRESPONDENCE**

RESOLVED that the following items of correspondence, and any consequent actions undertaken by the Clerk, be noted –

- |   |   |  |
|---|---|--|
| 1 | Mr JC Alltwn                            | Concerns re Scrap Yard operation at Alltwn |
| 2 | One Voice Wales                         | Notice of Conference and AGM               |
| 3 | NPT CBC Planning                        | Survey re Open Space for LDP               |
| 4 | WAG Social Justice and Local Government | Letter re local government charters        |
| 5 | Gwenda Thomas AM                        | Newsletter                                 |
| 6 | Mid & West Wales Fire Authority         | Draft Annual Action Plan 2010/11           |
| 7 | West Glamorgan Archive Service          | Annual Report 2009/10                      |
| 8 | Ombudsman                               | Consultation re Complaints System          |
| 9 | NPT CBC Streetcare                      | Letter re Lon Tanyrallt Playground         |

#### **44 ANY OTHER URGENT BUSINESS**

1. RESOLVED that the Clerk write to NPT CBC regarding bus services around Delffordd Rhos.
2. RESOLVED that the Clerk write to NPT CBC regarding the former seat on the junction of Plas Road and Neath Road Rhos.

The meeting ended at 8.17pm

Signed

Dated 06 July 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 22 June 2010 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor G Threlfall

Present Councillors A Threlfall A Melen A Ames G Davies B Jones D Atkins

### 45 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 46 CAPITAL PROJECTS 2010-11

The Clerk referred to the Council's allocation of £17,400 for capital schemes within its 2010-11 budget (Minute 159, Finance and Development Committee, 19 January 2010, and Minute 171, Council, 02 February 2010 refer).

Members received updates on individual items that were ongoing, and discussed the way forward on schemes yet to be committed.

RESOLVED that Council be recommended to progress schemes within its 2010-11 budget as follows –

Scheme	Budget	Recommendation
Contribution to Reserves	£5000	Transfer to the Council's Deposit Account
Alltwen CC Improvements WREN Scheme	£3000	Retain to fund Council's existing ongoing commitment
Rhos Playing Field Contract Retention	£1500	Retain to meet the Council's contractual commitment
Rhos CC Electrical Improvements	£ 900	Scheme completed
Brynmorgrug Fencing	£1000	Transfer to the Council's Deposit Account pending any expenditure arising from discussions with an adjacent landowner
Gwynfryn Park Improvements	£1000	Retain budget, minor maintenance be undertaken by the Parks and Footpaths Officer, the Clerk seek prices for maintenance of shrub beds and hedges, Members consider the possibility of establishing a "Friends of Gwynfryn Park" group
Rhos CC Maintenance	£2000	Retain budget pending consideration of the surveyor's report on Rhos Community Centre

Alltwen CC Improvements Phase 2	£3000	Retain budget, the Clerk seek estimates in respect of a range of priority works – health and safety, windows, rainwater goods, flooring and redecoration – and investigate a possible package of work that could be the subject of a funding bid
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Further RESOLVED that Council be asked to note that no provision is currently proposed in 2010/11 in respect of Rhos Park Playing Field and the Rhos Pavilion, but that discussions continue with Rhos AFC and the STRI Ltd.

The meeting ended at 8.40pm

Signed

Dated 06 July 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 July 2010 at 7.00pm  
in the Rhos Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall A Ames A Melen P Richards R Lewis C  
Richards A Ellison P Vine D Lewis

Apologies D Atkins E Harris

### 47 DECLARATIONS OF INTEREST

Councillor D Lewis declared an interest in Item 6 - Planning Applications.

### 48 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 01 June 2010 be confirmed as a correct record.

### 49 MATTERS ARISING

Further to Minute 44, the Clerk updated members on his enquiries regarding bus services and a roadside seat in Rhos.

### 50 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

53	Four Counties	Cupboard Alltwn CC	165.56
54-57)	Staff	Wages, Expenses )	1922.52
58 )	City & County of Swansea	Pension Contributions )	
59	Inland Revenue	Income Tax and NI	598.51
60	Neath Port Talbot CBC	Non Domestic Rates Alltwn CC	245.00
61	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	315.00
62	Corona Energy	Gas Alltwn CC	236.32
63	Lliw Building Supplies Ltd	Building Materials	156.06
64	SWALEC	Electricity Rhos CC	178.90
65	SWALEC	Electricity Rhos Pavilion	16.83
66	NPT CBC	Photocopying	312.90
67	R Lanchbury	Reimburse Decorating Materials Alltwn CC	105.92
68	B&Q Financial Services	Building Materials	362.59
69	SWALEC	Electricity Alltwn CC	91.54
70	GB Sport & Leisure	Playground Repairs	1686.59
71	Gateway Construction	Alltwn CC Improvements	399.50

RESOLVED that the following receipts be noted –

1	Alltwen CC	June Income	349.00
2	Rhos CC	June Income	161.00

RESOLVED that sums of £7,000.00 and £400.00 be transferred from the Council's Business Account to its Current Account and its Chairperson's Account respectively.

(Councillor D Lewis declared an interest, left the Chamber during the following item and took no part in the discussions or voting thereon)

## 51 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

10/0386	Extension	13 Gwyn's Place Alltwen
10/0484	Extension and Front Porch	14 Heol y Parc Alltwen
10/0502	Extension	4 Rhos Meadow Rhos
10/0520	Detached Garage	84 Alltwen Hill Alltwen
10/0543	Enlargement of Dormer	13 Maeslan Rhos
10/0570	Retention of Entrance Enclosure	Tesco Alltwen
10/0574	Extensions	The Mill, Cilybebyll

RESOLVED that no objection be made to the following application subject to the views of the arboricultural officer at NPT CBC –

10/0561	Work to TPO Trees	4 Penyralltwen Park Rhos
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RESOLVED that no objection be made to the following application, subject to there being no adverse effect on the adjoining neighbour –

10/0631	Extension	182 Ty'n y Cae Alltwen
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RESOLVED that observations be submitted in respect of the following applications as follows –

09/0033	Renewal of Consent – Amended Plans	Gleision Colliery Cilybebyll
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Council does not wish to threaten employment prospects at this location and welcomes the steps which the company is taking to address pollution and other concerns. However, it does not consider that the public highway is capable of further use to serve this development, and it therefore OBJECTS to the interim arrangements pending completion of negotiations with the Forestry Commission and work on their land over an 18 month period.

10/0576	C/Use for Wedding/Conference Venue and Extension	Plas Cilybebyll, Cilybebyll
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Council is very concerned about this application for the following reasons –

- This is a tranquil location and should remain so, and there are fears that such a development would compromise this character and disturb grazing animals, and adversely affect adjacent properties which value such character.
- There are concerns about potential noise disturbance emanating from the property when operational.
- There are concerns about light pollution (which is already experienced).
- Parking provision is considered to be inadequate, amid fears that 80 guests and employees will require more than the spaces proposed, leading to indiscriminate parking along the lane and on Plas Road.
- The conservatory seems to be indiscriminately “attached” to the garage building, and its appearance is somewhat incongruous with all other buildings in the vicinity.
- The Council has been made aware of significant concerns from Mr Cliff Croft regarding compliance with disability discrimination legislation. The Council cannot comment on the technicalities but would ask NPT CBC to investigate these concerns vigorously.

For the above reasons, Council has resolved to request that NPT CBC insist on a fundamental reassessment of the proposals and RE-CONSULT WITH THE COUNCIL when such concerns have been addressed.

## **52 MAINTENANCE**

RESOLVED noted that the playground repairs had been completed.

## **53 COMMUNITY CENTRE MANAGEMENT**

RESOLVED noted the progress with decoration of Alltwen CC hall, and appreciation was noted for the volunteer groups who had assisted the Council with this work.

## **54 PACT MEETINGS**

Councillor A Ames summarised the outcome from the last Rhos PACT meeting, well attended by 20 members of the public. He referred to the key issues identified – anti social behaviour, parking on Neath Road and excessive speed through the village. RESOLVED report be noted.

Councillor A Melen reminded Members of the Alltwen PACT meeting on 15 July 2010. RESOLVED noted.

Members were also made aware of the recent public notice regarding closure of Ynysymond Road to allow repairs to the gas pipeline. RESOLVED that Councillor D Lewis’ offer to report back following a meeting with Transco be accepted.

## **55 FINANCE AND DEVELOPMENT COMMITTEE**

The Clerk summarised the discussions at Committee and outlined the recommendations to Council as minuted. RESOLVED that the Minutes of the

Finance and Development Committee on the 22 June 2010 be adopted subject to –

- Recording the late arrival of Councillor A Melen;
- The Clerk's report on Gwynfryn Park being accepted and the actions minuted being held in abeyance for the time being;
- Two funding bids being submitted to the Western Valleys Strategic Regeneration Area in respect of (a) Phase 2 of Alltwen Community Centre Improvements and (b) Rhos Park Changing Rooms at Rhos Community Centre, with match funding provision as outlined to Members.

## **56 CASUAL VACANCY RHOS WARD**

RESOLVED that following the resignation of Councillor P Thomas, notices be displayed in accordance with the relevant legislation, the Clerk report back to Members by post as to whether a poll had been claimed, and if necessary place the appropriate item on the agenda of the next meeting of Council.

## **57 CEMETERY MAINTENANCE**

The Clerk reported on Council's previous practice of assisting with the cost of cemetery maintenance within the community, and confirmed that a budget of £600 had been set aside by Council. Members discussed whether support should also be offered for the memorial garden at the former St John's Church in Dyffryn Road Alltwen. RESOLVED that contributions in the following sums be made and that the Clerk make appropriate enquiries and report back regarding the memorial garden –

- Capel yr Alltwen £300
- Ebeneser Rhos £150
- St John's Cilybebyll £150

## **58 CHRISTMAS AT ALLTWEN TRIANGLE**

RESOLVED that arrangements made for the Christmas event at Alltwen Triangle in 2009 be repeated in 2010.

## **59 CANDIDATE SITES – LOCAL DEVELOPMENT PLANS**

1. The Clerk summarised the stage reached in preparation of the Neath Port Talbot Local Development Plan, outlined the Candidate Sites identified to date as part of the second request for sites, and clarified the timescale for submission and comment. He also drew Council's attention to the Sustainability Appraisal document. RESOLVED that the Clerk's report be noted and that an item be placed on the agenda for Council's September meeting, so that an update report could be received.
2. The Clerk further reported that the Council would similarly be consulted on the City and County of Swansea's Local Development Plan, outlined the stage reached in consulting on the Candidate Sites Assessment Methodology, and tabled the LDP newsletter for information. RESOLVED noted.

## 60 SAFE ROUTES TO COMMUNITIES

The Clerk indicated that he had made enquiries with Neath Port Talbot CBC regarding the proposal to provide a safe walking and cycling route between Rhos and Cwmtawe School, from Primrose Lane, along Lon y Wern and across the bypass footbridge. He confirmed that the scheme was at a very early stage and that there were currently no details available. Councillor D Lewis endorsed the report and indicated that he was also in discussion with his officers at Neath Port Talbot CBC. RESOLVED that the Clerk and Councillor Lewis retain contact with the Neath Port Talbot CBC officers and report back to Council at the appropriate time.

## 61 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Mr JC Alltwn	Concerns re Scrap Yard operation at Alltwn
3	One Voice Wales	Letters re Area Committee and Training Programmes
4	NPT CBC Legal	Invitation to CC Liaison Forum
5	NPT CBC	Invitation to Air Quality Event
6	One Voice Wales	Letter re WAG consultation on Microgeneration and Low Carbon Energy Technologies
7	Welsh Assembly Government	Letter re Community Climate Change Network
9	Safer Neath Port Talbot Partnership	Newsletter
10	Ombudsman	Annual Report 2009/10
11	CPRW	Journal
12	NPT CVS	Newsletter and Information Circulars

RESOLVED that the following items of correspondence be actioned as indicated –

2 Councillor R Lewis Letter re bench at Cilybebyll  
Clerk to approach Cilybebyll Church for their views.

8 Welsh Assembly Government Consultation on Local Authority Byelaws in Wales  
Consider as agenda item at next Council.

13 NPT CVS Notification of meeting of the Western Valleys SRA Swansea Valley Forum  
Councillor A Melen to represent Council.

The meeting ended at 9.15pm

Signed

Dated 07 September 2010

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 September 2010 at 7.00pm in the Alltwn Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall A Ames A Melen R Lewis A Ellison P Vine D Atkins E Harris M Spooner G Davies

Apologies P Richards C Richards D Lewis

### 62 DECLARATIONS OF INTEREST

Councillor M Spooner declared an interest in Item 6 - Planning Applications.

### 63 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 06 July 2010 be confirmed as a correct record.

### 64 MATTERS ARISING

1. Further to Minute 51 relating to planning application 10/0576 at Plas Cilybebyll, RESOLVED noted that the application had been withdrawn.
2. Further to Minute 57 relating to Cemetery Maintenance, RESOLVED that a contribution be made towards maintenance of the memorial garden at the former St John's Church Alltwn, in the sum of £50.00.
3. Further to Minute 61.2 regarding a roadside bench in Cilybebyll, RESOLVED that no further action be taken.

### 65 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

72-75)	Staff	Wages, Expenses )	1897.64
76 )	City & County of Swansea	Pension Contributions )	
77	Inland Revenue	Income Tax and NI	643.54
78	Neath Port Talbot CBC	Non Domestic Rates Alltwn CC	245.00
79	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	315.00
80	B&Q Financial Services	Building Materials	27.42
81	Lloyd Evans & Co	Survey and Reports Rhos CC	810.75
82	Gateway Construction	ACC Improvements (WREN)	599.25
83	BT	Clerk's Telephone	66.20
84	L Alemanno	ACC Improvements (WREN)	391.00
85	Windowline	ACC Improvements (WREN)	800.00
86-89)	Staff	Wages, Expenses )	2059.71
90 )	City & County of Swansea	Pension Contributions )	

91	Inland Revenue	Income Tax and NI	725.71
92	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	245.00
93	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	315.00
94	Corona Energy	Gas Alltwen CC	194.38
95	British Gas Business	Gas Rhos CC	318.47
96	Trade UK	Building Materials	97.98
97	Lliw Building Supplies Ltd	Building Materials	272.01
98	Lyn Llewellyn Audit	Internal Audit Fee 2009/10	200.00
99	Rhos Meadow Ltd	Van Hire	30.00
100	Apex Direct	Cleaning Materials	17.27
101	Capel yr Alltwen	Contribution to Cemetery Maintenance	300.00
102	St John's Cilybebyll	Contribution to Cemetery Maintenance	150.00
103	Ebeneser Rhos	Contribution to Cemetery Maintenance	150.00
104	R Lanchbury	Reimburse Quarterly Expenses	97.21

RESOLVED that the following receipts be noted –

1	WREN	ACC Grant Final Payment	1191.00
2	Alltwen CC	July/August Income	302.00
3	Rhos CC	July Income	174.00
4	Rhos CC	August Income	162.50

RESOLVED that the sums of £1,300.00, £5,000.00 and £5,500.00 be transferred from the Council's Business Account to its Current Account.

(Councillor M Spooner declared an interest in the following item, left the Chamber and took no part in the discussions or voting thereon)

## 66 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

10/0663	Extension	2 Lon y Wern, Alltwen
10/0673	Extension	2 Heol Penrhiwiau, Alltwen
10/0692	Stable Block	Gelli Cottage, Tramway Road, Gellinudd
10/0814	Conservatory	103 Neath Road, Rhos
10/0877	Residential Curtilage	77 Edward Street, Alltwen

RESOLVED that no objection be made to the following application subject to the views of the arboricultural officer at NPT CBC – –

10/0775	Work on TPO Trees	61 Delffordd, Rhos
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## **67 MAINTENANCE**

RESOLVED that the report be noted, and that removal of moss at Alltwen Community Centre grounds be added to an updated list, and that Councillor R Lewis's concerns regarding the tree stump at Rhos Park be recorded.

## **68 COMMUNITY CENTRE MANAGEMENT**

The Clerk reported on the completion of the first phase of improvements at Alltwen Community Centre. RESOLVED that the Clerk write to the Woodturners and WI users at the Centre thanking them for their invaluable contributions to the work, and that a publicity opportunity be arranged to which they would be invited, along with a representative from WREN who had funded much of the work.

## **69 PACT MEETINGS**

There were no significant reports following the recent PACT meetings.

## **70 LAND EAST OF RHOS PARK**

The Clerk reported that he was in receipt of a request from Rhos AFC to allow an access to be created from Rhos Park to the land situated to the east, in respect of which the Club had secured a licence from the owners, Neath Port Talbot CBC, to allow its improvement and use as an additional playing field facility. The access was required to facilitate maintenance vehicle access only, and all work would be undertaken by the Club. Neath Port Talbot CBC had confirmed to the Clerk that the verbal agreement was in place, pending a more formal licence, and had also indicated no objection to the creation of the maintenance access. RESOLVED that Council agree to the proposal subject to conditions, including the locking of the gate when not in use, and avoiding the loss of any trees if possible, and the Clerk be authorised to liaise with Rhos AFC accordingly.

## **71 FUNDING BIDS**

The Clerk reported that he had submitted the following funding bids to the Welsh Assembly Government under the Western Valleys Strategic Regeneration Area –

- “Sustaining Community Activity in Alltwen” – seeking to further enhance facilities and user group activity at Alltwen Community Centre;
- “Community Leisure Facilities in Rhos” – seeking to replace the Rhos Pavilion facilities by adapting parts of Rhos Community Centre.

The Clerk outlined the nature of the proposals and the potential financial implications. RESOLVED that the Clerk be given authority to progress the bids expeditiously and with some flexibility, and be authorised to liaise with user groups at the appropriate time.

## **72 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following 2 No. items, by virtue of the nature of the business to be transacted.

## **73 TENDERS**

The Clerk submitted reports on the following tender matters which are pertinent to the funding bids currently under consideration –

### **1. Alltwn Community Centre**

Tenders were invited for replacement of windows, flooring improvements and external painting. Following return of tender documents they were duly opened in the presence of the Chairperson and Vice-Chairperson with a view to reporting to Council. For reasons explained to Council, the Clerk recommended that the tenders received be set aside and a further tendering exercise be initiated, with a view to reporting back to Council at the next meeting.

RESOLVED that the Clerk's recommendation be accepted.

### **2. Rhos Community Centre**

The Clerk reported that he had sought advice from One Voice Wales as to whether the tendering process undertaken in 2009 with regard to the provision of changing facilities at Rhos Community Centre to replace those at Rhos Pavilion, could be relied upon in order to progress these works if funding were to be confirmed. He outlined the advice which had been verbally received that, as this was a bona fide tendering process, this would be acceptable.

RESOLVED that the Clerk engage with Messrs Edmunds Webster Ltd as lowest tenderers in 2009, regarding the tender which they submitted, and re-engage Messrs Hurley and Davies Ltd who were advising the Council as surveyors, as soon as it is practical to do so, and report back to Council at an appropriate time.

## **74 PRUDENTIAL**

The Clerk presented a factual report to Council on the availability of Additional Voluntary Contributions which were offered as part of the Local Government Pension Scheme, in respect of which the Council is a participating employer. The scheme is operated by Prudential on behalf of the pension administrators, the City and County of Swansea. RESOLVED that if individual employees wished to avail themselves of this opportunity, Council enter into the necessary arrangements with Prudential and the employees concerned.

## **75 CANDIDATE SITES – NEATH PORT TALBOT LDP**

The Clerk reminded Members that a second request period for Candidate Sites for the Neath Port Talbot Local Development Plan had now ended, and advised that a further 12 sites had now been added to the 30 submitted at the first opportunity in 2009. He submitted a report on the list of 12 Candidate Sites and Members determined that, as previously agreed (Minute 82, Council, 01 September 2009 refers), Council should not arrive at a conclusion with regard to each of the 12 sites in turn, but that a more generic expression of views should be considered and conveyed to NPT CBC, as the basis for further inputs to the LDP in due course.

RESOLVED that the statement submitted in September 2009 which reflects the Council's views on Candidate Sites, be amended to refer to the further 12 sites, and be submitted to Neath Port Talbot CBC.

## **76 2009/10 ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT**

The Clerk referred to the amended audit procedures for dealing with the Council's Accounts. He confirmed that a satisfactory report had now been received from the Council's internal auditor and that he had completed the Annual Governance Statement. RESOLVED that the report of the Clerk in his capacity as Responsible Financial Officer be accepted and that the audit papers be forwarded for consideration by the external auditor.

## **77 LOCAL GOVERNMENT (WALES) MEASURE 2010**

RESOLVED noted.

## **78 LOCAL AUTHORITY BYELAWS IN WALES**

RESOLVED that the consultation be noted.

## **79 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted -

2	NPT CBC Planning	Presentation re LDP
3	NPT CBC Streetcare	Consultation re Shoreline Management Plan
4	NPT CBC Planning	Letter re Bumblebee Projects
5	Forestry Commission	Letter re Tree Disease
6	Powys County Council	Consultation on Planning Documents
7	Welsh Assembly Government	LG Partnership Scheme Annual Report 09/10
8	South Wales Police	Correspondence re Crime Figures
9	One Voice Wales	Journal and Circular Letter
10	Gwenda Thomas AM	Newsletter
11	LG Boundary Commission	Final Proposals – Electoral Arrangements for Neath Port Talbot

RESOLVED that the following item of correspondence be actioned as indicated  
-

1 NPT CVS Invitation to AGM  
Council be represented by the Chair and Councillor A Threlfall.

The meeting ended at 9.10 pm

Signed

Dated 05 October 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 05 October 2010 at 6.45pm in the Rhos Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall R Lewis D Atkins G Davies P Vine

3 members of the public were in attendance

Apologies D Lewis A Ellison P Richards C Richards A Ames

### **80 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **81 ISSUES FOR DISCUSSION**

Concern was expressed regarding the condition of the Rhos Park boundary fence with properties which front on to Neath Road Rhos. RESOLVED that the Clerk investigate the fence and report back to Council in due course.

A request was received for an update on the discussions relating to Land to the east of Rhos Park. The Clerk summarised the situation having clarified that this is essentially a matter for Neath Port Talbot CBC. The Clerk clarification was duly noted.

The meeting ended at 6.58 pm

Signed

Dated 02 November 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 October 2010 at 7.00pm in the Rhos Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall R Lewis D Atkins G Davies P Vine A Melen E Harris D Lewis

Apologies A Ellison P Richards C Richards A Ames

### 82 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 83 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 07 September 2010 be confirmed as a correct record.

### 84 MATTERS ARISING

There were no matters arising.

### 85 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

105-108)	Staff	Wages, Expenses )	1852.66
109 )	City & County of Swansea	Pension Contributions )	
110 )	Prudential	Pension Contributions )	
111	Inland Revenue	Income Tax and NI	520.00
112	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	245.00
113	Neath Port Talbot CBC	Non Dom Rates Rhos CC	315.00
114	Corona Energy	Gas Alltwen CC	63.70
115	Apex Direct	Cleaning Materials	142.93
116	SWALEC	Electricity Alltwen CC	89.51
117	SWALEC	Electricity Rhos CC	121.51
118	NPT CBC	Pest Control Service	194.11
119	Cilybebyll PCC	Memorial Garden	50.00
		Maintenance Contribution	
120	NPT CBC	Casual Vacancy Admin Fee	90.42

121	SWALEC	Electricity Rhos Pavilion	15.06
122	CI Morris	Window Cleaning Alltwen CC	65.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	September Income	200.00
2	Rhos CC	September Income	149.00
3	Rhos AFC	September Income PF	216.00

RESOLVED that the sum of £4,000.00 be transferred from the Council's Business Account to its Current Account.

## 86 PLANNING APPLICATIONS

(Councillor M Spooner declared an interest in this item, left the Chamber and took no part in the discussions or voting thereon. Councillor D Lewis was not in attendance at this stage of the meeting. Councillor A Melen declared an interest in Application 10/0944 and took no part in the discussions or voting thereon)

RESOLVED that no objection be made to the following applications –

10/0917	Retention of Ridge Height	78 Delffordd Rhos
10/0938	Extension	5 Primrose Lane Rhos

RESOLVED that no objection be made to the following applications subject to the views of the arboricultural officer at NPT CBC –

10/0925	Work to TPO Trees	115 Delffordd Rhos
10/0944	Work to TPO Trees	1 Ynysymond Road Alltwen

## 87 MAINTENANCE

RESOLVED that the Clerk's report be noted and that removal of moss outside Alltwen Community Centre be included in the schedule of work.

## 88 COMMUNITY CENTRE MANAGEMENT

There were no reports relating to community centre management.

## 89 PACT MEETINGS

There were no reports reacting to the recent PACT meetings at Alltwen and Rhos.

## 90 FUNDING BIDS

The Clerk provided an update on the 2 funding bids submitted to the Western Valleys Regeneration Area in respect of the Alltwen Community Centre and

Rhos Park Changing Facilities. He confirmed that further information had been provided for the Alltwen bid and that a decision was awaited, but that an Approval in Principle had been received for the changing facilities.

RESOLVED that the report be noted, and that subject to there being no onerous conditions attached, the Clerk be authorised to accept the formal offers of grant in the event that they are forthcoming.

## **91 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

## **92 TENDERS AND CONTRACT DISCUSSIONS**

### **1. Alltwen Community Centre**

The Clerk summarized the situation with regard to tenders invited for replacement of windows fascias and bargeboards, flooring improvements, loft insulation and external painting. Details of the tenders were not reported to Council, and following a general discussion regarding the tender process, it was RESOLVED that the Clerk's recommendations be accepted and that –

- Painting work be re-tendered at the appropriate time as no tenders had been received for this work
- Standing Order 11.1(d) be waived and that tenders be opened in the presence of the Chair and one other Member on the due dates following their receipt
- A further tender be invited for loft insulation as only 2 tenders had been returned
- A comprehensive report on all tenders be submitted to the next meeting of Council.

### **2. Rhos Community Centre Changing Facilities**

The Clerk reported that following the decision of Council on 07 September 2010 (Minute 73.2 refers) he had scheduled a meeting with the contractor and consultant and would hope to be able to report back to Council regarding the outcome at its next meeting.

RESOLVED that the report be noted.

### 93 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk reminded Members of the budget available to support applications for financial assistance, and provided a factual summary of each of the 7 requests received.

RESOLVED that the following applications be supported in the sums indicated below –

5	Granny's Girls	£100.00	
6	SW Police	£100.00	subject to receipt of form
7	Alltwen Senior Citizens	£100.00	

RESOLVED that the following applications be not supported –

1	NSPCC Wales
2	Shelter Cymru
3	West Glamorgan Council on Drug and Alcohol Abuse
4	NPT Shopmobility

### 94 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Licensing	Consultation on Draft Licensing Policy
2	NPT CBC Property and Regeneration	Consultation on Safe Routes to Schools Proposed Cycleway – Rhos to Alltwen
3	NPT CBC Legal	Minutes of CC Liaison Forum
4	Gwenda Thomas AM	Newsletter
5	One Voice Wales	Letter from new Chief Executive

### 95 ANY OTHER BUSINESS

RESOLVED –

1. Clerk to write to NPT CBC regarding future maintenance of the culvert on Land east of Rhos Park.
2. Council purchase 2 No wreaths for Remembrance Day.

The meeting ended at 8.30 pm

Signed

Dated 02 November 2010

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 November 2010 at 7.00pm in the Alltwen Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall D Atkins G Davies A Melen A Ellison A Ames M Spooner B Jones

Apologies P Richards C Richards R Lewis P Vine D Lewis

### 96 DECLARATIONS OF INTEREST

Councillor M Spooner declared an interest in Item 7 – Planning Applications.

### 97 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 05 October 2010 be confirmed as a correct record, subject to the addition of Councillor M Spooner in the list of Members present.

### 98 MATTERS ARISING

There were no matters arising.

### 99 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

123-126)	Staff	Wages, Expenses )	1999.42
127 )	City & County of Swansea	Pension Contributions )	
128 )	Prudential	Pension Contributions )	
129	Inland Revenue	Income Tax and NI	561.27
130	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	245.00
131	Neath Port Talbot CBC	Non Dom Rates Rhos CC	315.00
132	Granny's Girls	Donation	100.00
133	Alltwen Senior Citizens	Donation	100.00
134	South Wales Police	Donation	100.00
135	PRS	Royalties	48.18
136	Dwr Cymru Welsh Water	Water Rates Alltwen CC	129.61
137	Dwr Cymru Welsh Water	Water Rates Alltwen CC	146.15
138	Gwasg Morgannwg	Stationery	129.25

139	Neath Port Talbot CBC	Trade Refuse Charge Alltwen CC	152.73
140	Neath Port Talbot CBC	Trade Refuse Charge Rhos CC	152.73
141	Neath Port Talbot CVS	Membership Fee 2010	10.00
142	Corona Energy	Gas Alltwen CC	67.91
143	British Gas Business	Gas Rhos CC	174.39
144	STRI Ltd	Site Visit Expenses	66.74
145	Royal British Legion	Wreaths	30.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	October Income	240.50
2	Rhos CC	October Income	205.50
3	Alltwen Heels WI	Contribution to Improvements	140.00

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Account to its Current Account.

## 100 PLANNING APPLICATIONS

(Councillor M Spooner declared an interest in this item, left the Chamber and took no part in the discussions or voting thereon).

RESOLVED that no objection be made to the following applications –

10/1046	Fencing and gates to enclose Car Park	Rhos Meadow Garage New Road Gellinudd
10/0979	Extension and Increased Ridge Height	70 Ynysymond Road Alltwen
10/1080	Details re Water Treatment Facilities	Gleision Colliery Cilybebyll

RESOLVED that no objection be made to the following applications, subject to observations as indicated –

10/0989	Retention of Garden Shed and Erection of Double Garage	32 Primrose Lane Rhos
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Council is concerned about the choice of materials which may be inconsistent with permanent buildings in such a prominent location, and given the character of immediate surroundings.

10/1091	New Access	44 Gwyn Street Alltwen
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Council is concerned about the effect on nearby on-street parking, particularly given the alignment of Gwyn Street at this location.

## **101 MAINTENANCE**

RESOLVED that the Clerk's report be noted, but that the following be added to the list of maintenance tasks –

- Trees at Rhos Park and Alltwen Community Centre
- Steps at Alltwen Community Centre

## **102 COMMUNITY CENTRE MANAGEMENT**

The Clerk reported that a microwave oven had “disappeared” from Rhos Community Centre but that, despite enquiries, there was no evidence as to how this had occurred. RESOLVED that the Clerk purchase a replacement.

## **103 PACT MEETINGS**

Further to a report from the recent PACT meeting at Rhos, where the main issue for discussion was parking on Saturday mornings near Rhos Park, RESOLVED that the Clerk set up a meeting with Rhos AFC and the PCSO from Pontardawe Police.

## **104 FUNDING BIDS**

The Clerk provided an update on the 2 funding bids submitted to the Western Valleys Regeneration Area in respect of the Alltwen Community Centre and Rhos Park Changing Facilities. He confirmed that he was now awaiting written confirmation of an approval in respect of the Alltwen bid, and that further works were being priced in case there was an opportunity to include them within this bid, or a second bid to WREN.

He further confirmed that a formal approval letter was still awaited in relation to the Rhos CC changing facilities.

Members were advised that, given the likely annual expenditure arising from these two successful bids, the Council may be unable to reclaim all of its VAT from HMRC. Advice had been sought from One Voice Wales, and consequently the Clerk proposed that he should submit the annual claim in the usual manner.

RESOLVED that the report be noted.

## **105 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

## **106TENDERS AND CONTRACT DISCUSSIONS**

### **1. Alltwn Community Centre**

The Clerk presented tender assessment reports in respect of proposed work at Alltwn Community Centre, subject to the approval of funding from the Welsh Assembly Government.

#### **Flooring Improvements**

Tenders had been sought from 6 No. contractors, but only 3 No. tenders were duly returned and opened in the presence of the Chairperson and one other Member of Council, both of whom signed the tenders with the Clerk. The report indicated that clarifications had been sought in respect of all 3 No. tenders in order that they were comparable. RESOLVED that the lowest tender in the adjusted sum of £2,850.00 plus VAT be accepted, and that County Contracts Flooring be appointed to undertake the specified flooring improvements.

#### **Windows (all round) and Rainwater Goods (Car Park Elevation)**

Tenders had been sought from 7 No. contractors. The contractors were invited to tender for 3 packages of work. Only 3 No. tenders were duly returned and opened in the presence of the Chairperson and one other Member of Council, both of whom signed the tenders with the Clerk. The report indicated that clarifications had been sought in respect of all 3 No. tenders in order that they were comparable. RESOLVED that the lowest tender for all 3 packages of work in the adjusted sum of £14,680.00 plus VAT be accepted, and that Plaztec Installation be appointed to undertake the specified improvements, subject to the Clerk and Councillors D Atkins and G Davies inspecting work following references from the contractor.

#### **Loft Insulation Improvements**

Tenders had been sought from 4 No. contractors, but only 2 No. tenders were duly returned, and opened in the presence of the Chairperson and one other Member of Council, both of whom signed the tenders with the Clerk. The report indicated that clarifications had been sought in respect of both tenders in order that they were comparable. RESOLVED that the lowest tender in the sum of £2,292.00 plus VAT be accepted, and that eaga Insulation be appointed to undertake the specified loft insulation improvements.

### **2. Rhos Community Centre Changing Facilities**

The Clerk reported that a revised specification had been advised to the contractor and that the contractor was now finalizing a revised contract sum with the Council's consultant for consideration. The specification would include minor changes to internal finishes, measures to improve the

building's carbon footprint, and new drainage arrangements. To inform the specification it would be necessary to commission an asbestos survey and a drainage camera survey in the approximate sums of £300.00 and £360.00 respectively. RESOLVED that the report be noted but that the asbestos and drainage camera surveys be authorized in the approximate sums indicated.

#### **107 CORRESPONDENCE**

RESOLVED that the correspondence items be deferred for consideration at the next meeting of Council.

The meeting ended at 9.15 pm

Signed

Dated 07 December 2010

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 23 November 2010 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor G Threlfall

Present Councillors A Threlfall A Ames G Davies B Jones D Atkins

Apologies Councillor A Melen

### **108 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **109 CHARGES AT COUNCIL FACILITIES**

The Clerk reminded Members that Council had a duty to review charges on an annual basis.

With regard to the Council's two community centres, he referred to a policy adopted at Council on 04 December 2007 (Minute 107 refers) which involved a commitment to equalise charges over a number of years, and updated Members on the current circumstances. Members RESOLVED to recommend to Council that the cost of hiring the hall at Alltwen CC and Rhos CC for a single normal activity be raised to £6.00 but that all other charges remain the same.

The Clerk also advised members of the current charging regime with regard to Rhos Park Playing Field, along with comparative charges for the use of similar facilities. Members reflected on the condition of its facilities and on the timescale for improvements. RESOLVED to recommend to Council that charges for senior and junior football matches be increased by £1 to £20 and £10 respectively, but that charges for mini football remain at £4 per match.

### **110 CAPITAL PROJECTS 2010-11**

The Clerk referred to the Council's allocation of £17,400 for capital schemes within its 2010-11 budget (Minute 159, Finance and Development Committee, 19 January 2010, and Minute 171, Council, 02 February 2010 refer).

Members received updates on individual items that were ongoing, and outlined the programme for schemes where expenditure was yet to be committed, as indicated below –

- Alltwen CC Improvements Phase 1- £3,000 – completed
- Alltwen CC Improvements Phase 2 - £3,000 – committed with a further £3,000 committed from reserves

- Rhos Playing Field Contract Retention - £1,500 – held in reserves
- Rhos CC Electrical Work - £900 – completed
- Rhos CC Improvements - £2,000 – committed
- Brynmorgrug - £1,000 – held in reserves
- Gwynfryn Improvements - £1,000 – held in reserves
- Reserves - £5,000 – transferred to reserves

It was noted that an overall capital spend in excess of £67,000 was anticipated, to be offset by grant amounting to just over £50,000. This will result in the Council's capital allocation leveraging significant external funding, and being fully committed by 31 March 2011.

RESOLVED that Council be recommended to note the report.

## **111 CAPITAL PROJECTS 2011-12**

Members were reminded of previous discussions in Council to match fund grant bids that would result in expenditure in both 2010-11 and 2011-12. In 2011-12, the match funding commitment required is £6,000 for Alltwen Community Centre and £10,000 for Rhos Community Centre.

RESOLVED that Council be recommended to reflect this commitment towards the two capital schemes in its budget for 2011-12, and request that Finance and Development Committee consider any other emerging priorities, once the budget had been set and as they arise during the financial year, before reporting back to Council.

## **112 BUDGET ESTIMATES AND PRECEPT FOR 2011-12**

The Clerk submitted his report on the 2011-12 budget estimates, based on anticipated expenditure and income in 2010-11. Respective heads of expenditure were considered, and Members discussed the possible obligations that might be placed on the budget, particularly the significant demands arising from its programme of capital expenditure supported by external grant. Members noted that it had been necessary to utilise reserves to partly fund delivery of this programme, and that it would be prudent to consider boosting reserves as part of the budget process, particularly in view of the VAT implications. Expenditure options, precept options and the implications for Council Tax were considered.

RESOLVED that Council be recommended to:

- 1 Agree the Clerk's report on estimates for 2011-12;
- 2 Levy a Precept in the sum of £80,000.00 for the financial year 2011-12.

The meeting ended at 8.47 pm.

Signed

Dated 07 December 2010

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 December 2010 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Ames

Present Councillors R Lewis A Melen D Lewis A Ellison M Spooner

Apologies P Richards C Richards G Threlfall A Threlfall D Atkins G Davies P Vine  
E Harris

### 113 DECLARATIONS OF INTEREST

Councillor M Spooner declared an interest in Item 6 - Planning Applications.

### 114 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 02 November 2010 be confirmed as a correct record.

### 115 MATTERS ARISING

Further to Minute 104 in relation to the Western Valleys Regeneration Area, Councillor A Melen provided an update on the Swansea Valley Forum. RESOLVED noted.

### 116 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

146-149)	Staff	Wages, Expenses )	1908.79
150 )	City & County of Swansea	Pension Contributions )	
151 )	Prudential	Pension Contributions )	
152	Inland Revenue	Income Tax and NI	533.86
153	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	245.00
154	Neath Port Talbot CBC	Non Dom Rates Rhos CC	315.00
155	Corona Energy	Gas Alltwen CC	279.53
156	Apex Direct	Cleaning Materials	37.60
157	Fire Protection Services Ltd	Fire Extinguisher	80.55
		Maintenance Alltwen CC	
158	Fire Protection Services Ltd	Fire Extinguisher	45.18
		Maintenance Rhos CC	

159	BT	Clerk's Telephone	67.22
160	Hurley and Davies Ltd	Drainage Camera Survey Rhos CC	423.00
161	SLCC	Membership 2011	118.00
162	R Lanchbury	Reimburse Quarterly Exps	244.71
163	STRI Ltd	Annual Subscription 2011	493.50
164	Cwmtawe & District Band	Christmas Event	100.00
165	Cilybebyll PCC	Christmas Event	25.00
166	Lliw Building Supplies	Building Materials	45.83

RESOLVED that the following receipts be noted –

1	Rhos AFC	October Income PF	164.00
2	Alltwn CC	November Income	126.50
3	Rhos CC	November Income	155.50
4	Various Sponsors	Xmas Tree Sponsorship	750.00

RESOLVED that the sum of £5,300.00 be transferred from the Council's Business Account to its Current Account.

## 117 PLANNING APPLICATIONS

(Councillor M Spooner declared an interest in this item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED that no objection be made to the following applications, subject to their being consistent with the NPT CBC policy for residential extensions and not compromising adjacent properties –

10/1055	Extension	30 Graig Road Alltwn
10/1155	Extension and Det Garage	Arfryn, 3 Graig Gellinudd, Gellinudd
10/1184	Conservatory	381 Delffordd Rhos

RESOLVED that no objection be made to the following applications subject to the views of the arboricultural officer at NPT CBC –

10/1108	Work to TPO Trees	76 Waun Daniel Rhos
10/1156	Work to TPO Trees	2 Gardener's Cottages Cilybebyll

## 118 MAINTENANCE

RESOLVED that the Clerk's report be noted.

## 119 COMMUNITY CENTRE MANAGEMENT

RESOLVED that the Clerk inspect the curtains at Alltwn CC and seek prices for a small demountable stage for Rhos CC.

## **120 PACT MEETINGS**

RESOLVED that the date of the next Rhos PACT meeting, and the issues arising from the recent Alltwen meeting be noted.

## **121 FINANCE AND DEVELOPMENT COMMITTEE**

RESOLVED that the Minutes of the Finance and Development Committee held on the 23 November 2010 be adopted, and in particular that the Council's precept for the financial year 2011/12 be endorsed as £80,000.00 (Minute 112 refers).

## **122 EXTERNAL AUDITOR'S REPORT – ACCOUNTS 2009/10**

The Clerk indicated that the Council's external auditors had issued an unqualified report and opinion on the Council's Accounts for 2009/10. RESOLVED that the Chair be authorised to sign the Annual Return accordingly.

## **123 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

## **124 TENDERS AND CONTRACT DISCUSSIONS**

### **1. Alltwen Community Centre**

The Clerk presented a tender assessment report in respect of roofing improvements at Alltwen Community Centre. Tenders had been sought from 5 No. contractors, but only 3 No. tenders were duly returned and opened in the presence of the Chairperson and one other Member of Council, both of whom signed the tenders with the Clerk. RESOLVED that the lowest tender in the sum of £7,706.00 plus VAT be accepted, and that Abertawe Roofing Contractors be appointed to undertake the specified roofing improvements.

RESOLVED that the Clerk's report that approval of funding from the Welsh Assembly Government had now been received, and that work would progress in due course be noted.

### **2. Rhos Community Centre Changing Facilities**

The Clerk reported that negotiations with the contractor regarding a revised tender price, incorporating carbon footprint measures and amended costs had now been completed. He confirmed that it would be

possible to undertake the scheme within the overall budget of £82,000 plus VAT, and that this budget would include expenditure on the main works contract, subsidiary investigations and consultancy fees. In respect of the main works contract it would be necessary to enter into a formal contract with the contractor. Accordingly it was RESOLVED that the Council accept the revised tender from Messrs Edmunds Webster Ltd in the sum of £70,107.00 plus VAT, and that the Clerk be authorised to sign the contract on the Council's behalf.

## 125 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

1	Councillor R Lewis	Letter re PRoW
2	NPT CBC	Invitation to Community Plan Seminar
3	National Grid	Letter re Works at Ynysymond Road
4	Western Power	Tel Call re Substation off Gwyn St Alltwen
5	NPT CBC	2011 Census Information
6	NPT CBC Education	E-mail re Ditch, Land east of March Hywel
7	WLGA / OVW	Letter re Community Resilience
10	NPT CVS	Information Circulars
11	CCS Pension Fund	Notice of AGM
12	Mid and West Wales Fire and Rescue Authority	Annual Action Plan 2011-12
13	CPRW	Journal
14	Councillor G Davies	Report on NPT/Community Councils Liaison Forum
15	OVW NPT Area Cttee	Notice of Meeting
16	Safer NPT Partnership	Press Release on Christmas Crime Crackdown
17	Gwenda Thomas AM	Newsletter

RESOLVED that the following items of correspondence be actioned as indicated –

- 8 NPT CBC Chief Executive Consultation re Draft Health Social Care and Wellbeing Strategy 2011-14  
Report be circulated for consideration at the next meeting of Council.

## 126 ANY OTHER BUSINESS

RESOLVED that a letter be sent to Mrs D Howells wishing her well on her retirement from the position of Town Clerk to Pontardawe Town Council.

The meeting ended at 8.47 pm

Signed

Dated 04 January 2011

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 January 2011 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Ames

Present Councillors D Atkins G Davies A Melen B Jones P Richards C Richards  
R Lewis P Vine E Harris

Apologies D Lewis G Threlfall A Threlfall A Ellison

### 127 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 128 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 07 December 2010 be confirmed as a correct record.

### 129 MATTERS ARISING

There were no matters arising.

### 130 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

167-170)	Staff	Wages, Expenses	)	2006.22
171 )	City & County of Swansea	Pension Contributions	)	
172 )	Prudential	Pension Contributions	)	
173	Inland Revenue	Income Tax and NI		547.33
174	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC		245.00
175	Neath Port Talbot CBC	Non Domestic Rates Rhos CC		315.00
176	Abertawe Roofing Contractors	Alltwen CC Roofing Improvements Instalment 1		3534.00
177	Rhos Meadow Ltd	Vehicle Hire		46.00
178	SWALEC	Electricity Alltwen CC		147.45
179	SWALEC	Electricity Rhos CC		165.79
180	SWALEC	Rhos Pavilion		18.91

RESOLVED that the following receipts be noted –

1	Rhos AFC	November Income PF	79.00
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RESOLVED that the sum of £7,500.00 be transferred from the Council's Business Account to its Current Account.

### **131 PLANNING APPLICATIONS**

RESOLVED that no objection be made to the following applications subject to the views of the arboricultural officer at NPT CBC –

10/1240 Work to TPO Trees Land adj 4 Cwmnantllwyd Road Gellinudd

### **132 MAINTENANCE**

RESOLVED that the Clerk's report be noted, and that equipment be purchased for Gwynfryn Park Volunteers.

### **133 COMMUNITY CENTRE MANAGEMENT**

RESOLVED that the Clerk investigate the possibility of marking vehicle spaces in car parks at an appropriate time.

### **134 PACT MEETINGS**

RESOLVED that the dates of the next PACT meetings be noted.

### **135 ALLTWEN COMMUNITY CENTRE IMPROVEMENTS**

The Clerk outlined the programme for progressing with the Alltwen Community Centre Improvements. RESOLVED that the report and programme be noted.

### **136 RHOS COMMUNITY CENTRE CHANGING FACILITIES**

The Clerk reported that he was now waiting to agree a start date with the Council's contractor, and that he would be seeking to agree a programme that would minimise disruption to use of the building, given the extent of the works proposed. RESOLVED noted.

### **137 DRAFT HEALTH AND WELLBEING STRATEGY**

The Clerk referred to the draft Health and Wellbeing Strategy for the Neath Port Talbot area. Members offered observations and it was RESOLVED that the Draft Strategy be noted.

### **138 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted -

- |   |                            |  |
|---|----------------------------|--|
| 1 | NPT CBC Finance            | Letter re Council Tax Base 2011/12                 |
| 2 | NPT CBC Electoral Services | Correspondence re Review of Electoral Arrangements |
| 3 | Safer NPT Partnership      | Press Release re Illegal off road Motorbiking      |

The meeting ended at 7.42pm

Signed

Dated 1 February 2011

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 February 2011 at 7.00pm in the Rhos Community Centre

Presiding Councillor G Threlfall

Present Councillors D Atkins A Melen R Lewis P Vine E Harris A Ames A Threlfall A Ellison M Spooner

Apologies P Richards C Richards

### 139 DECLARATIONS OF INTEREST

Councillor M Spooner declared an interest in Item 6 - Planning Applications at the start of the meeting.

### 140 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 04 January 2011 be confirmed as a correct record.

### 141 MATTERS ARISING

There were no matters arising.

### 142 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

181-184)	Staff	Wages, Expenses	)	2020.76
185 )	City & County of Swansea	Pension Contributions	)	
186 )	Prudential	Pension Contributions	)	
187	Inland Revenue	Income Tax and NI		555.50
188	Hurley and Davies Ltd	Rhos CC Asbestos Survey		352.50
189	Corona Energy	Gas Alltwen CC		618.88
190	Lliw Building Supplies	Building Materials		50.18
191	C I Morris	Window Cleaning Alltwen CC		75.00
192	Mazars LLP	External Audit Fee 2009/10		646.25
193	Trade UK	Building Materials		78.64
194	O Jones	Christmas Trees		90.00
195	Rhos Meadow Ltd	Van Hire Rhos CC		50.00
196	Apex Direct Ltd	Cleaning Materials		123.20
197	PGS Gas Services	Boiler Service Alltwen CC		60.00
198	Hurley and Davies Ltd	Building Regulation Fees		352.80
199	Abertawe Roofing Contractors	Alltwen Roofing Improvements Instalment No 2		5810.00

Further to Voucher 191, RESOLVED that window cleaning arrangements at Alltwen Community Centre be reviewed at the end of April 2011.

RESOLVED that the following receipts be noted –

1	Rhos CC	December Income	70.00
2	Alltwen CC	January Income	407.50
3	Rhos CC	January Income	165.00

RESOLVED that the sum of £11,000.00 be transferred from the Council's Business Account to its Current Account.

#### **143 PLANNING APPLICATIONS**

(Councillor M Spooner declared an interest in the item and took no part in the discussions or voting thereon)

RESOLVED that no objection be made to the following applications, subject to the views of the NPT CBC arboricultural officer –

10/1221 Fell 2 TPO Protected "Beeches" Beeches Lane Cilybebyll  
Trees

RESOLVED that the following application be deferred pending receipt of amended plans -

10/0839 2 Detached Dwellings Land at Pen y Graig, R/O 75 Alltwen Hill,  
Alltwen

#### **144 MAINTENANCE**

RESOLVED that the Clerk's report be noted.

#### **145 COMMUNITY CENTRE MANAGEMENT**

The Clerk referred to problems encountered heating one room at Alltwen Community Centre, the investigations which had been undertaken, and his actions in engaging a plumber to rectify the problem. RESOLVED that the Clerk's actions be endorsed.

#### **146 PACT MEETINGS**

RESOLVED noted that there were no immediate reports from Rhos but that recent issues identified in Alltwen included lorry problems along Lon Hir and parking near Alltwen School.

#### **147 ALLTWEEN COMMUNITY CENTRE IMPROVEMENTS**

The Clerk indicated that work on the roof at Alltwen Community Centre was complete and that insulation and window replacement would now be

progressed. RESOLVED that the report be noted, and in view of the need to manage cashflow and facilitate early claim of grant, the Chairperson be authorised to instruct cheque signatories to issue payments urgently, subject to their being consistent with the overall budget agreed by Council.

#### **148 RHOS COMMUNITY CENTRE CHANGING FACILITIES**

The Clerk reported that the Rhos Community Centre Changing Rooms Contract had commenced. RESOLVED that the report be noted, and in view of the need to manage cashflow and facilitate early claim of grant, the Chairperson be authorised to instruct cheque signatories to issue payments urgently, subject to their being consistent with the overall budget agreed by Council.

#### **149 GROUNDS MAINTENANCE OF RHOS PARK PLAYING FIELD AND OTHER COUNCIL FACILITIES**

Following a discussion as to whether tenders should be invited in 2011, RESOLVED that, as tenders had been invited in 2010 and it had been noted that there were significant contractual pressures prevailing in other work areas, the Council's existing Grounds Maintenance Contractor be approached to submit a variation to the present contract for the 2011/12 financial year.

#### **150 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted -

1	NPT CBC Eng/Transport	Letter re Pontardawe Town Centre Car Parks
2	NPT CBC Legal	Notice re Community Councils Liaison Forum
3	South Wales Police	Notice re public meetings
4	Welsh Assembly Government	Letter re S 137 limit for 2011/12
5	Electoral Commission	Notice re Referendum Information
6	Abertawe Bro Morgannwg CHC	Press Release re Reforms to GMC fitness to practice work
7	One Voice Wales	Journal
8	Play Wales	Journal
9	South Wales Police	Press Release re Crime Figures
10	Neath Port Talbot College	Governor Vacancy

The meeting ended at 7.59pm

Signed

Dated 01 March 2011

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 March 2011 at 7.00pm in the Alltwen Community Centre

Presiding Councillor G Threlfall

Present Councillors A Melen R Lewis P Vine E Harris A Ames A Threlfall G Davies

Apologies P Richards C Richards D Atkins M Spooner D Lewis

### 151 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 152 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 01 February 2011 be confirmed as a correct record.

### 153 MATTERS ARISING

Further to Minute 148 and the progress report regarding Rhos Community Centre Changing Facilities, RESOLVED that an item be placed on the next agenda of Council to discuss an official opening of the new facilities and the future of the Rhos Pavilion.

### 154 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

200-203)	Staff	Wages, Expenses	)	1837.41
204	) City & County of Swansea	Pension Contributions	)	
205	) Prudential	Pension Contributions	)	
206	Inland Revenue	Income Tax and NI		516.06
207	Corona Energy	Gas Alltwen CC		543.53
208	Edmunds Webster Ltd	Rhos Park Ch Rooms -		39418.98
		Appn No 1		
209	Lliw Building Supplies	Building Materials		63.10
210	BT	Clerk's Telephone		76.86
211	Apex Direct	Cleaning Materials		18.00
212	Trade UK	Building Materials		93.37
213	NPT CBC	Christmas Tree Lights		1046.60
214	Gateway Construction	Plumbing Repairs Alltwen		434.83
		CC and Rhos Pavilion		
215	R Lanchbury	Quarterly Admin Expenses		144.30
216	S Gardiner	Alltwen CC Keys		16.00

217	C I Morris	Window Cleaning Alltwen CC	75.00
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RESOLVED that the following receipts be noted –

1	Alltwen CC	February Income	327.50
2	Rhos CC	February Income	82.00
3	Rhos AFC	December/January Income PF	51.00
4	NPT CBC	CCPM Scheme Grant	559.52

RESOLVED that the sums of £6,000.00 and £39,000.00 be transferred from the Council's Business Account to its Current Account.

### 155 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

11/0040	Extension	52 Gwyn Street, Alltwen
11/0100	Extension	169 Ty'n y Cae Alltwen

### 156 MAINTENANCE

RESOLVED that the Clerk's report be noted.

### 157 COMMUNITY CENTRE MANAGEMENT

RESOLVED that the actions of the Caretaker promoting recycling at Alltwen Community Centre be noted.

### 158 PACT MEETINGS

RESOLVED that the report from the Rhos PACT meeting and the highlighted issues be noted.

### 159 ALLTWN COMMUNITY CENTRE IMPROVEMENTS

The Clerk indicated that instructions had been issued regarding the insulation and window replacement work, but that there had been a contractors delay in making progress. RESOLVED that the report be noted.

### 160 RHOS COMMUNITY CENTRE CHANGING FACILITIES

The Clerk reported that the Rhos Community Centre Changing Rooms Contract was proceeding well, and that external drainage work would commence shortly following agreement of a variation of the contract arising from the condition of the existing installation. RESOLVED that the report be noted.

## **161 GWYNFRYN PARK**

Councillor G Davies reported that the first work session of the “Friends of Gwynfryn Park” had taken place, and that a second would be scheduled during March. Concern was expressed that damage had occurred in the Park in connection with the adjacent “Safe Routes to Schools” scheme. RESOLVED that the Clerk raise this matter with NPT CBC, and that Councillor Davies’ report be noted.

## **162 NPT CBC COMMUNITY COUNCILS LIAISON FORUM**

Councillor G Davies reported on the main agenda items at the recent meeting of the NPT CBC Community Councils Liaison Forum. RESOLVED that the report be noted.

## **163 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted -

- |   |                        |  |
|---|------------------------|--|
| 2 | One Voice Wales        | Letter re Volunteer Responders to Policy Consultations |
| 3 | Fields in Trust        | E-mail re Queen Elizabeth II Fields Challenge          |
| 4 | NPT CBC                | Letter re 2011 Census                                  |
| 5 | NPT CBC Planning       | E-mail re LDP  |
| 6 | NPT Disability Network | E-mail re duties under the Equalities Act 2010         |

RESOLVED that the Clerk seek further information in respect of the following items of correspondence -

- |   |                     |   |
|---|---------------------|---|
| 1 | BT                  | Letter re Telephone Kiosks, Alltwen and Gellinudd |
| 7 | Energy Saving Trust | Letter re Ynni’r Fro Programme                    |

The meeting ended at 8.35pm

Signed

Dated 05 April 2011

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 05 April 2011 at 6.45pm in the Alltwen Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall R Lewis D Atkins G Davies P Vine A Ellison A Ames M Spooner E Harris A Melen

8 members of the public were in attendance

Apologies P Richards C Richards B Jones

### **164 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **165 DYFFRYN ROAD ALLTWEN**

1. Concern was expressed regarding the junction of Public Right of Way 24 and Dyffryn Road Alltwen, given that the footpath was widely used by children and parents accessing Alltwen Primary School. There were refuse bins left on the highway and sight lines approaching the footpath were not ideal, and with the speed of traffic at this location residents were concerned about a potential accident, and were requesting the introduction of a 20 mph speed limit and appropriate signage. RESOLVED that the Clerk write to NPT CBC to explore the options.
2. The condition of Dyffryn Road near its junction with Neath Road was raised. RESOLVED that the Clerk draw the matter to the attention of NPT CBC.

### **166 ALLTWEN RFC PLAYING FIELDS**

The issue of investment in facilities in Alltwen was raised, and particularly the possibility of supporting an investment at the Alltwen RFC playing field. The Clerk reminded the meeting of the significant investment in Alltwen Community Centre since 2009, and that the playing field in question was a private facility leased from NPT CBC. He indicated that this was a matter best considered by Council as part of its review of capital investments when setting its budget and it was RESOLVED accordingly.

### **167 YNYSYMOND ROAD ALLTWEN**

Concern was expressed about the speed bumps in Ynysymond Road Alltwen. RESOLVED that the Clerk write to NPT CBC to request their view.

#### **168 WIND FARM PROPOSAL MARCH HYWEL**

Members of the public asked whether Council was aware of the scoping application submitted to NPT CBC in respect of a proposal for a windfarm on March Hywel, and expressed their views against such a proposal. The Clerk advised that the application for the scoping opinion was on the agenda for the meeting to follow, and it was RESOLVED that the views expressed be noted, and that Council consider the matter further as an agenda item at its monthly meeting.

#### **169 EDWARD STREET ALLTWEN**

A number of issues were raised regarding the surface of the footpath adjacent to the former Danygraig Chapel, the fouling of the path by dogs, and the use of Footpath 22 by horses. RESOLVED that the Clerk write to NPT CBC to explore whether appropriate actions could be taken to resolve these issues.

The meeting ended at 7.20 pm

Signed

Dated 03 May 2011

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the monthly Meeting of Council held on Tuesday 05 April 2011 at 7.21pm in the Alltwen Community Centre

Presiding Councillor G Threlfall

Present Councillors A Threlfall R Lewis D Atkins G Davies P Vine A Ellison A Ames M Spooner E Harris A Melen

Apologies P Richards C Richards B Jones

### 170 DECLARATIONS OF INTEREST

At the start of the meeting, Councillor M Spooner declared an interest in Item 6 - Planning Applications and Councillor G Threlfall in Item 12 - Applications for Financial Assistance.

### 171 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 01 March 2011 be confirmed as a correct record.

### 172 MATTERS ARISING

Further to Minute 163.1, the Clerk reported on a further letter from BT regarding the adoption of telephone boxes. RESOLVED noted.

### 173 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

218	TCS	Rhos CC Sewer Connection	3600.00
219	Neath Port Talbot CBC	Building Notice Fee Alltwen CC	237.60
220	Hurley & Davies	Rhos CC Changing Rooms	1237.00
		Consultancy Services	
221	Plaztec Installations	Alltwen CC Windows	4555.20
1	Edmunds Webster Ltd	Rhos Park Ch Rooms - Appn No 2	44619.01
2-5	) Staff	Wages, Expenses )	1953.43
6	) City & County of Swansea	Pension Contributions )	
7	) Prudential	Pension Contributions )	
8	Inland Revenue	Income Tax and NI	541.96
9	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	255.00
10	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	325.60
11	Corona Energy	Gas Alltwen CC	451.61
12	British Gas Business	Gas Rhos CC	1056.26
13	SWALEC	Electricity Alltwen CC	124.56
14	SWALEC	Electricity Rhos CC	278.97
15	SWALEC	Electricity Rhos Pavilion	25.34

16	NPT CBC	Grounds Maintenance Charges 2010/11	8593.50
17	BT	Clerk's Telephone - Replacement cheque for Voucher 210 (02/03/11)	76.86
18	One Voice Wales	Membership 2011/12	523.00
19	Lliw Building Supplies	Building Materials	310.99
20	Hayes Electrical	Rhos CC Car Park Light Repair	106.50

Further to Voucher 218, RESOLVED that the Clerk investigate the arrangements for reinstatement of the green areas.

RESOLVED that the following receipts be noted –

1	Alltwn CC	March Income	278.50
2	Rhos CC	March Income	88.50
3	Rhos AFC	March Income PF	214.00
4	Welsh Assembly Govt	WV Grant Payment No 1 Alltwn CC	9000.00
5	Welsh Assembly Govt	WV Grant Payment No 1 Rhos CC	35203.15
6	Welsh Assembly Govt	WV Grant Payment No 2 Alltwn CC	3994.00
7	Welsh Assembly Govt	WV Grant Payment No 2 Rhos CC	4057.00
8	Welsh Assembly Govt	WV Grant Payment No 3 Rhos CC	30000.00

RESOLVED that the sums of £6,000.00 and £60,000.00 be transferred from the Council's Business Account to its Current Account.

#### 174 PLANNING APPLICATIONS

(Councillor M Spooner declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon).

RESOLVED that the Council offer observations on the following application as indicated below -

10/1248 Scoping Opinion for Wind Farm Mynydd March Hywel Rhos Council's understanding is that NPT CBC has previously taken a view which resulted in the withdrawal of previous proposals at this site, and as the Council has previously offered its objection to planning applications at the site, it is unlikely to change its view. Council understands that the scoping report is a statutory part of the process laid out in legislation, and is technical in its remit. However, it does not consider it appropriate to offer comment on the adequacy of the matters outlined in the report and would advocate that the applicants should be encouraged to withdraw it, as the principle of the inappropriateness of a windfarm at this location has already been established.

NO OBJECTION to the following applications –

11/0158	Extension and Balcony	26 Graig Road Alltwn
11/0207	Extension	2 Alltwn Chwyth Alltwn

RESOLVED that further information be requested on the following application for the reasons indicated below -

10/0218 C/Use of Churchyard Church House Dyffryn Road Alltwn  
Council is not clear about ownership, existing use, whether there is a building on the site already, and whether this is a retrospective application. It would also seek reassurance that all Church in Wales "protocols" have been followed.

## **175 MAINTENANCE**

(Councillor M Spooner declared an interest in a new work task identified under this Item and took no part in the discussions or voting on that work task).

RESOLVED that the Clerk's report on existing work tasks be noted, and that an additional task be added and actioned, involving the renewal of chainlink fencing at Rhos Park at a cost of £500.00. Further RESOLVED that the Clerk seek quotations for the completion of a tree survey at Council sites.

## **176 COMMUNITY CENTRE MANAGEMENT**

1. RESOLVED noted that the Clerk had terminated the window cleaning arrangement at Alltwn CC and would report back to Council to seek instruction as to the way forward, when the installation of new windows had been completed.
2. RESOLVED noted that gas supply contracts had been extended at Alltwn and Rhos Community Centres.

## **177 PACT MEETINGS**

Councillor A Melen reported on a very busy meeting at Alltwn CC, the main issue being traffic along Lon Hir. Councillor Ames reminded Members that the Rhos meeting was scheduled for 6 April 2011. RESOLVED that both reports be noted.

## **178 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

## **179 GROUNDS MAINTENANCE 2011/12**

Further to Minute 149 of Council on 01 February 2011, the Clerk had sought a price from the existing Grounds Maintenance contractor for 2 No. Grounds Maintenance Contracts in 2011/12. RESOLVED that the price quote for both contracts in the sum of £9,532.88 plus VAT, representing a 1% increase on the 2010/11 price be accepted, and that Neath Port Talbot CBC Streetscene be appointed to undertake Grounds Maintenance in 2011/12.

## **180 APPLICATIONS FOR FINANCIAL ASSISTANCE**

(Councillor G Threlfall declared an interest in application no. 1 below, and took no part in the discussions or voting on that application).

The Clerk outlined the Council's budget situation with regard to this item and offered a brief summary of each of the applications.

RESOLVED that the following applications be supported in the sums indicated -

1	Neath Port Talbot Shopmobility	£150.00
10	Cilybebyll Parish Church Improvements to Churchyard	£150.00
11	St John's Alltwen Improvements to Garden Area	£150.00
13	Alltwen Primary School Sensory Garden	£150.00

RESOLVED that the following applications be not supported -

2	Bobath Children's Therapy Centre Wales
3	MacMillan Cancer Support
4	Shelter Cymru
5	The Stroke Association
6	British Heart Foundation Cymru
7	Llangollen International Musical Eisteddfod
8	Victim Support Cymru
9	Marie Curie Cancer Care
12	Mencap

#### **181 ALLTWEEN COMMUNITY CENTRE IMPROVEMENTS**

The Clerk indicated that window replacement work was now well advanced and that instructions had been issued regarding the insulation of roof spaces. RESOLVED that the report be noted.

#### **182 RHOS COMMUNITY CENTRE CHANGING FACILITIES**

The Clerk reported that the Rhos Community Centre Changing Rooms Contract was proceeding towards completion and that the Council's consultants had met with the contractors to review the work. RESOLVED that the report be noted.

#### **183 RHOS PAVILION**

The Clerk reminded Members of the condition of the Rhos Pavilion, and that a decision was needed as to what would happen to the building once the new facilities were open at Rhos Community Centre. Members considered the option of working with local organisations that might want to use the premises for storage, but emphasised that Council should seek to remove its liability from this building if this were to occur. The possibility of demolition was also raised, along with the need to decommission utilities at the site so as to reduce costs and liabilities.

RESOLVED that the Clerk enter into informal discussions with existing users of Rhos Park as to any potential interest in use of the building for storage, subject to agreement on there being no utilities provision remaining and there being no maintenance liability falling on the Council.

#### **184 RHOS COMMUNITY CENTRE CHANGING ROOMS**

Members considered the possibility of holding some sort of event to mark the opening of the new changing rooms at Rhos Community Centre, and considered the implications in terms of who might be involved. RESOLVED in principle that relatively low key publicity was preferred, given that this scheme involved the adaptation of existing facilities, but that the Clerk engage with officers at the Welsh Assembly Government to establish whether there were specific requirements on their part as predominant funders.

#### **185 PUBLIC SEAT NEAR ALLTWEN PRIMARY SCHOOL**

RESOLVED deferred for consideration at the next meeting of Council.

#### **186 WESTERN VALLEYS REGENERATION AREA FORUM**

Councillor A Melen presented a brief report on the meeting of the Regeneration Area Forum for the Western Valleys which she attended. RESOLVED that the report be noted.

#### **187 CORRESPONDENCE**

RESOLVED deferred until the next meeting of Council.

The meeting ended at 9.15 pm.

Signed

Dated 03 May 2011

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